

Election of Chair: RS proposed and PB seconded Mr Eyles. Mr Eyles accepted.

Parishioners' Participation:

- i. **Wellhead Pump:** Mr Sharman has been in contact with Stuart Cooper the contractor who previously agreed to undertake the building works. Mr Cooper has confirmed that he is still happy to carry out the works but is unable to give a start date. MDC need to see a sample of the materials.
- ii. **Bradford Road – Stop Sign:** SCC agreed several years ago for the Give Way sign to be replaced with a STOP sign. Clerk to chase Jeff Bunting.
- iii. **Bus Stop Post – Church Lane:** Post is wobbly and potentially dangerous. Post by Orneage Close also requires replacing. Clerk to chase Highways.
- iv. **Jubilee Bench:** Bench has been donated by a parishioner and has been delivered. Installation which take place as soon as possible. Mr Sharman informed the PC that he would be making an announcement about the bench at the forthcoming Jubilee event. Clerk to put notice in the LINK. Clerk to contact David Jupp regarding the cutting of the footpath from Barrow Farm to Rockabella.

Election of Officers:

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| Vice Chair | SE Proposed PB who accepted |
| Environment | Lisa Bealing |
| School | Pat Restorick |
| Playing Field/Police | Ann Edney |
| Planning | Ruth Salmon (Clerk to inform MDC of change) |
| Footpaths/Highways/Transport | Sally Dignan |
| History/Conservation | Pat Banwell |
| Local Business/Employment | Peter Travis |
| Neighbourhood Plan | Pat Banwell/Peter Travis/Steve Eyles |

Matters Arising:

- i. **Wellhead Pump:** As above
- ii. **Queen's Diamond Jubilee Celebration:** AE/PR have everything in place. All activities for the children will be free. SE extended his thanks to AE and PR for all the hard work and effort they had put into organising the event. Any profit will be given to the Playing Field.
- iii. **Dog Mess/Dog Bins:** Four bins and the relevant fixings have been delivered and Mr Jupp has agreed to install them for around £200. PB proposed and PT seconded that we accept Mr Jupp's quote.
- iv. **Litter Bin – Post Office:** LB's husband is making a new base for the bin. Grateful thanks were extended to Mr Bealing.
- v. **Footpath – The Mill to Scutt's Bridge:** 82 passes have been issued. Tellisford were grateful of the assistance of Rode Parish Council but have some concerns regarding the liability to Tellisford. SD has been in contact with Laurence Smith, and will investigate the way forward, perhaps seeking advice from a friendly solicitor. PB will make informal enquiries with a solicitor to establish best way forward.
- vi. **Church Lane Traffic:** Cllr Ellis has spoken to Jeff Bunting and given his approval to go ahead with the works.
- vii. **Removal of Tree in a Conservation Area:** MDC have visited the site and are happy that the removed tree was unfit. A replacement tree has been planted close by. The residents have been advised of the correct procedure for removal of a tree in a Conservation Area.
- viii. **Rode Bridge:** PB and Clerk have been in contact with SCC. The Tell Tale has become unfixed at the bottom and will be repaired in due course. Studs have also been placed to monitor movement.
- ix. **Church Farm Footprint:** Letter received from MDC who will assess the site.
- x. **Flooding – Lower Street and Crooked Lane:** Drains in Lower Street have been cleared. Awaiting news on Crooked Lane.

Church Farm Development: PB had found a previous application dated 1990 in which the building of 7 houses on Brown's Ground was refused on the grounds of Church Lane being too narrow.

Neighbourhood Plan: PB/SE/PT are progressing this. PC hopes to reach all stakeholders via means of focus groups and public meetings. Businesses and landowners will also be approached for their views. When more information has been gathered another survey will be sent out to every electorate within the parish. John Meeker, MDC, is guiding and advising the PC. The PC endeavours to listen to all the views of the Parishioners and encourages them to attend meetings to ask questions and state their concerns.

Correspondence:

Audit Commission – approved External Auditors for next 5 years – Grant Thornton
SCC – Authorisation of permanent pedestrian gate on footpath FR 13/6

Financial Position:

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| i. | Cheque 889 | Clerk's Salary and Expenses (May) | £175.22 |
| | Cheque 890 | Broker Network (Annual Insurance) | £746.84 |

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| Cheque 891 | Mr Alan Aked (Internal Audit) | £50.00 |
| Cheque 892 | Glasdon (4 x dog bins + fixings) | £1,206.54 |
| Cheque 893 | Sunshine Clowns (from Diamond Jubilee Donations) | £150.00 |
| Cheque 894 | Donation (PB travel expenses) | £29.25 |

- ii. **Approval and Signing of Accounts Form for External Auditor:** The figures had been accepted at the Annual Parish Meeting. SE and Clerk signed the External Auditor's form.
- iii. **Internal Auditor Report:** Auditor had made enquiries about the assets and had established that these should be at cost and therefore had completed the form as such. IA had suggested that the accounts are completed using the same methods as the other Parish Council the Clerk works for. Clerk will adopt other method for 2012/13.
- iii. **Insurance renewal:** Clerk had established that the current insurers gave best value and cover.

Planning Applications:

| Applicant & Location | Application No. & Type | Proposal | Mendip Decision |
|---------------------------------|---|---|----------------------------------|
| Mr J Davies 18 Lower Street | 2012/0661 Householder Planning Permission | Renovation of 5 bedroom property,, including ground floor rear extension and replacement of majority of windows and front door | Approve with 3 conditions |
| Mr J Flindall 2 Farthing Row | 2012/0087 Householder Planning Permission | Demolition of single detached garage, erection of double detached garage and porch extensions. Alterations to boundary treatments and landscaping. Installation of skylight windows to main house | Approve with 3 conditions |

Any Other Business

- i. **Parking – The Mead:** School traffic is blocking access to resident's houses. Clerk to contact MDC/Police to establish what can be done.

SE closed the meeting by thanking all the Councillors for their support throughout the last year.

Date of Next Meeting:

Tuesday 7th August 2012 at 7.00pm at the Rode & District Memorial Hall

Joy Book
Clerk to Rode Parish Council